



**Meeting Posting & Agenda**

**Details:**

**Board – Committee – Commission:** Council on Aging

**Meeting Day, Date, Time:** Monday, October 6, 2014  
9:00am

**Location:** 2 Farm Street-Upton, MA

**Agenda:**

Open Meeting/Review Agenda

1. Approve September 8<sup>th</sup> Meeting Minutes
2. Reports: Director and Social Services Coordinator
3. Old Business:
  - Budget
  - Health Fair
  - Program Changes
  - MCOA Conference
  - Maintenance Update
  - COA Board Training
4. New Business:
  - Staffing
  - New COA Board Member
  - Heritage Day Report

Other topics not reasonably anticipated by the Chairman 48 hours in advance

Adjournment

48 Hour notice for meetings of Boards and Committees –

Town Clerk must receive your meeting posting, including agenda, by at least 48 hours prior to the meeting.

**The 48 hours notice cannot include Saturdays, Sundays or holidays.**